

City of Preston
 Regular City Council Meeting
 December 9, 2024
 Mayor Pro-tem, Adam Reuter called the meeting to order at 6:00 p.m.
 The Pledge of Allegiance was recited by all.

ROLL CALL: Present: Adam Reuter, Dylan Meyer, Matt Gerardy, JT Thomson. Absent: M. Petersen

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Tracey Lee, Deputy Clerk, Marcia Camp, Police Chief, Chad Gruver.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by JT Thomson, seconded by D. Meyer. Motion carried.

CONSENT AGENDA: Including minutes of last meeting, financial reports, payment approval of unpaid claims, utility reports, Class C Retail Alcohol License-Roy's Hideaway and Annual Publication request-Preston Times. A motion to approve the consent agenda as presented was made by D. Meyer, seconded by M. Gerardy. Motion carried.

Payee	Description	Amount
RIES PEST CONTROL	FALL INSECT TREATMENT -CITY HALL	139.10
AT&T MOBILITY	PD PHONES/HOT SPOTS	152.78
PRESTON TELEPHONE COMPANY	NOVEMBER 2024 PHONE SERVICE	897.39
LYNCH DALLAS PC ATTORNEYS	DOG AT LARGE CASE NOV 2024	932.50
KIESLER POLICE SUPPLY INC	9MM PRACTICE AMO	664.18
CARDMEMBER SERVICE	2-FOREARM & BUTT SOCKS	190.25
IOWA POLICE CHIEFS ASSOC	MEMBERSHIP RENEWAL	125.00
VC3 INC.	ITnBox SUPPORT	853.11
MPH INDUSTRIES INC	RADAR UNIT	2,604.00
RUCHOTZKE, LANDON	MILEAGE 911- COUNTY CHIEF MEETING	21.44
BECKWITH COMM ROOFING	ROOF REPAIR - FIRE STATION	21,319.50
AMAZON CAPITAL SERVICES	IMPACT WRENCH/SOCKET SET	584.76
APPARATUS TESTING SERVICES LL	SEMI-ANNUAL FIRE PUMP TESTING	845.00
CARDMEMBER SERVICE	POSTAGE CERTIFIED LETTER/ FD	134.94
IOWA MUN WORKERS COMP.	INSTALL 6 24-25	870.00
PRESTON MUNICIPAL UTIL.	NOVEMBER 2024 UTILITIES	10,243.22
1ST AYD CORPORATION	BREAK CLEANER/ICE MELT/OIL DRY	515.09
IOWA ONE CALL	22 EMAILS OCTOBER 2024	28.80
	SHED OUTLET BOX/DOOR PULL/KEYS	
MILES LUMBER AND HARDWARE	TOWNHALL/BOLTS/CABLE TIES	36.30
ARNOLD MOTOR SUPPLY	LIGHTS FOR PLOW & DUMP TRUCK	117.27
WELLMARK	DECEMBER 2024 HEALTH INSURANCE	14,626.46
PRESTON MUNICIPAL UTIL.	OCTOBER 2024 UTILITY PAYMENT	201.14
PRESTON TELEPHONE COMPANY	OCTOBER 2024 PHONE SERVICE	82.13
BAKER & TAYLOR BOOKS	1 BOOK	16.11
BOOK SYSTEMS INC.	ATRIUM EXO RENEWAL OPAC SNAPSHOT	1,390.00
BROAD REACH BOOKS	4 BOOKS	109.80
OUR IOWA MAGAZINE	MAGAZINE	37.47
TASTE OF HOME BOOKS	1 BOOK	42.08
THE PENWORTHY COMPANY	9 BOOKS	167.76
QUILL CORPORATION	FILE POCKET MOUSE COPY PAPER	197.90

BADRICK'S SERVICE & SALES	KUBOTA FILTER	9.31
GERARDY OUTDOOR POWER	OIL FILTER	71.37
UMB BANK N.A.	G.O. INTEREST PMT-HARVEST HTS.	9,681.25
CARDMEMBER SERVICE	BUDGET WORKSHOP REGISTRATION	50.00
GANZER, SHERYL	MILLAGE BUDGET WORKSHOP IA CITY	123.28
LEE, TRACEY	MILEAGE ECIA FALL MEETING	62.98
PRESTON TIMES	2025 SUBSCRIPTION RENEWAL	229.75
JACKSON COUNTY EMA	EMERGENCY MGT ASSESS.	3,084.25
MAQUOKETA STATE BANK	NOVEMBER 2024 MAINTENANCE FEE	45.90
ORIGIN DESIGN	AMOS STREET- FINAL WALK THROUGHT	1,013.75
MAQUOKETA STATE BANK	FIRE DEPT LOAN 82150 INTEREST	401.28
AUTOMATIC SYSTEMS CO.	ONSITE BOOSTER PUMP VFD CHECK	760.00
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19.00
HAWKINS INC	80 AZONE	454.74
J & R SUPPLY INC.	MACRO COUPLING	1,288.00
JOHN DEERE FINANCIAL	GREASE GUN/DEF FLUID/GREASE	437.00
OLY'S GARAGE	RV ANITFREEZE	59.93
USA BLUE BOOK	BLUE MARKING FLAGS	11.73
USA BLUE BOOK	DPD PACKETS	192.95
QC ANALYTICAL SERVICE LLC	WATERWASTE LAB FEES OCT 2024	735.00
QC ANALYTICAL SERVICE LLC	WATERWASTE LAB FEES NOVEMBER 2024	432.00
AIR DIFFUSION	HOSE FITTINGS SEWER	51.00
ELECTRICAL ENG. & EQUIP.	SERVICED 4 GENERATORS/MILEAGE	2,607.50
MAQUOKETA VALLEY ELECTRIC	SECURITY LIGHT	9.10
PER MAR SECURITY SERVICES	MONITORING SERV-12/24-2/25	139.71
WPPI	NOVEMBER 2024 PURCHASE POWER	34,393.20
MAQUOKETA STATE BANK	ELECTRIC INTEREST 81456	21,898.63
CLAYTON ENERGY CORPORATION	OCTOBER 2024 COMMODITY INVOICE	1,403.06
CLAYTON ENERGY CORPORATION	NOVEMBER 2024 RESERVATION INVOICE	15,594.32
PEFA INC.	NOVEMBER 2024 COMMODITY INVOICE	19,467.94
BURKEN UNDERGROUND LLC	BORED GASE LINE - SCHOOL GREENHOUSE DEGROAT ST WATER MAIN BREAK TEAROUT AND REPLACE CONCRETE	2,000.00
COUNTY LINE CONCRETE LLC	11 COUPLINGS	708.77
ISCO INDUSTRIES INC.	FILL LIME	35.28
PRESTON READY MIX CORP.	PARADIGM MAILING FALL 2024	585.00
UTILITY SAFETY & DESIGN IN	HRA ADMINISTRATION SERVICE	42.00
ADVANTAGE ADMINISTRATORS	DECEMBER 2024 LIFE INSURNACE	362.20
MADISON NATIONAL LIFE INS CO	FUEL AIR OIL FILTER OIL GARBAGE TRUCK	499.32
HWY 64 DIESEL	NOVEMBER 2024 TIPPING FEE	2,795.28
WASTE AUTHORITY OF JACKSON	COPIER PAPER	55.58
QUILL CORPORATION	REIMB. BOOKS/JACKET/GLOVES	280.11
GEERTS, JASON	UTILTIY DEPOSIT REFUND	148.97
HELMLE, KOBY		182,505.92

TREE BOARD UPDATE – Grant Approval: Preston Tree Board Member Marcia Camp gave an update resulting from the DNR visit. It was confirmed the number of trees lost since the study 2 years ago was close to accurate at 80 trees. The DNR rep is asking that another survey be conducted sooner than the normal 5 years. Camp and Ganzer reviewed with council the Iowa

Tree Grant that has been completed and ready for submitting upon their approval. Camp explained that this is a reimbursable no-match grant in the amount of \$10,000 over a 2-year period and includes the planting of 25 trees starting with the parks. A motion to approve the submission of the Iowa Tree Grant was made by D. Meyer, seconded by JT Thomson. Motion Carried.

FINAL PAYMENT- AMOS STREET: At the last meeting the Revised Final Change Order was approved. Origin Design is now submitting the final payment be made to Eastern Iowa Excavating including the revised amount of an additional \$402.50. D. Meyer made a motion to approve final payment to Eastern Iowa Excavating in the amount of \$24,823.78, seconded by JT Thomson. Motion carried.

FIRE DEPT AD&D Insurance- Ganzer reported that she had received a mailing from the Iowa League of Cities that offered open enrollment for a Group Accident Plan for Volunteer Firefighters through True North. This would be a benefit to offer volunteers that would supplement work comp. The minimum annual enrollment amount is \$250 which is paid by the city. The Single Coverage Class has an annual premium of \$13.30 per member. The current roster has 25 members, equaling a total of \$332.50. The member could add a spouse or family for an additional premium, paid by the member. It was agreed that for the minimal cost, they would be willing to offer the coverage. Ganzer will get more information on how it is managed. D. Meyer made a motion to approve the AD&D Insurance for the volunteer firefighters. Seconded by JT Thomson. Motion carried. M. Petersen entered the meeting at 6:18 part way into discussion and abstained from voting.

RESOLUTION 2024-15 – APPROVAL OF WASTE AUTHORITY BOARD DESIGNATION: Sanitation Superintendent, Jason Geerts agreed to serving on the board and attend the monthly meetings. A motion to approve Resolution 2024-15 appointing Jason Geerts to the board was made by M. Petersen, seconded by D. Meyer. Motion carried.

GOAL SETTING: Council members each presented a list of 5 goals of projects or needs that they would like to see addressed. Ganzer compiled the list and added some items. After discussing at the direction of the council, she will create a master list separated into budgetary and capital improvement goals. She will also get City staff input and report back at the next meeting for continued goal setting sessions.

OTHER BUSINESS:

Street lighting – West Street. As requested, Ray Ernst indicated that he is equipped to install a streetlight on the utility pole that is already in place on West Street as a beginning point. Council agreed to have him install the light.

Catalyst Grant Update – Ganzer informed the council that the Catalyst grant awarded for the upper story renovation of the Kieffer building on Gillet Street is being cancelled and the funds will be released to the Iowa Economic Development Authority.

Shooting Range – Police Chief Gruver informed the council that the shooting range at the lagoon that is intended for Police training has continued to be used by unauthorized people and the equipment is being damaged. Gruver will be placing a sign indicating that the range is for Authorized use only as this is a potential liability issue for the City. The lagoon remains open for the disposal of Yard Waste only and not to be open access to all areas.

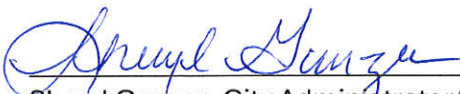
Utility Department Updates – M. Petersen gave an update on equipment upgrades, inspections and maintenance sheets and procedures.

ADJOURNMENT: With no other business to be discussed, Reuter asked for a motion to adjourn. A motion to adjourn was made by M. Petersen, seconded by D. Meyer. Motion carried. Meeting adjourned at 7:20 pm.



Adam Reuter, Mayor Pro Tem

ATTEST:



Sheryl Ganzer, City Administrator/Clerk